

Tallaksen, Brandy L CIV NAVFAC LANT, AM

From: Tallaksen, Brandy L CIV NAVFAC LANT, AM
Sent: Friday, July 01, 2016 13:36
To: 'heather@dabneyproperties.com'; 'steve@dabneyproperties.com'
Cc: Gardner, Raymond F CIV Newport News Huntington Hall, N93; Hall, Michael J CIV NAVWPNSTA Huntington Hall, N93; McKnight, James I CIV Huntington Hall (SUPSHIP), N932
Subject: RE: SASR Documents LI-13075, LI-13076 & LI-13077
Signed By: brandy.tallaksen@navy.mil

Good Afternoon,

Can you please bring the originals of the SASR documents referenced below when we meet on the 7th if they are not already in route via mail to our office? Or, I'm happy to print and bring two originals with me to have signed on the spot, just let me know which you prefer.

V/r

Brandy L. Tallaksen, MBA
Realty Specialist
NAVFAC Atlantic AM1
Work: 757-322-4116 Fax: 757-322-4913
Brandy.Tallaksen@navy.mil

-----Original Message-----

From: Tallaksen, Brandy L CIV NAVFAC LANT, AM
Sent: Tuesday, May 10, 2016 10:04 AM
To: 'heather@dabneyproperties.com'
Cc: 'steve@dabneyproperties.com'; Gardner, Raymond F CIV Newport News Huntington Hall, N93; Hall, Michael J CIV NAVWPNSTA Huntington Hall, N93; McKnight, James Ivan GS11 CNRMA; Blackwell, Robin S CIV NAVFAC LANT, AM; Buddenhagen, Carolyn L CIV NAVFAC LANT, AM
Subject: SASR Documents LI-13075, LI-13076 & LI-13077

Good morning,

Please find attached advanced electronic copies of SASRs for the subject leases. Originals are in the mail for signature.

V/r

Brandy L. Tallaksen
Realty Specialist
NAVFAC Atlantic AM1
Work: 757-322-4116 Fax: 757-322-4913
Brandy.Tallaksen@navy.mil



DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND, ATLANTIC
6506 HAMPTON BLVD
NORFOLK VA 23508-1278

IN REPLY REFER TO

11011
Ser AM1/00202/LI-13075,
LI-13076, LI-13077
May 9, 2016

Mr. Steve George
Dabney Properties LLC
3409 Bartley Pond Place
Richmond, Virginia 23233

Dear Mr. George:

Enclosed for your records are three (3) each Government executed Settlement Agreement and Special Release documents for undamaged units under the following Leases:

1. N62470-15-RP-00039 (LI-13075)
2. N62470-15-RP-00040 (LI-13076)
3. N62470-15-RP-00041 (LI-13077)

Please sign and witness all copies and keep one Settlement Agreement and Special Release document per lease for your records and return the two other originals to:

NAVFAC Atlantic
Attn: Brandy Tallaksen AM1-BT
6506 Hampton Blvd. Bldg. D
Norfolk, VA 23508-1278

Your cooperation in this matter is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact Brandy L. Tallaksen, Realty Specialist, at (757) 322-4116, or e-mail: brandy.tallaksen@navy.mil.

Sincerely,

TAMMY S. SADLER
Real Estate Contracting Officer
By direction of the Commander

Enclosures

SETTLEMENT AGREEMENT AND SPECIAL RELEASE

THIS SETTLEMENT AGREEMENT AND SPECIAL RELEASE, made effective on the 5th day of May 2016, by and Dabney Properties LLC hereinafter called LESSOR, and the UNITED STATES OF AMERICA, hereinafter called GOVERNMENT.

W I T N E S S E T H:

WHEREAS, pursuant to Lease Number N62470-15-RP-00040, dated 08 May 2015, the LESSOR leased unto the GOVERNMENT Three (3), 3-Bedroom/2-Bath, fully furnished apartments identified as Apartment Nos. 710-203 and 710-303 located at Featherstone Apartments, Bellow Way, and Apartment No. 738-202 Brookside Drive, Newport News, Virginia, as more particularly described in said Lease; and

WHEREAS, it is mutually agreed that Apartment Nos. 710-203 and 710-303 located at Featherstone Apartments, Bellow Way, and Apartment No. 738-202 Brookside Drive, Newport News, Virginia, were undamaged when the move-out inspection was completed on the 5th day of May 2016.

NOW THEREFORE, in consideration of the premises, the parties hereto do mutually agree, one with the other, as follows:

1. That there is no money due by the GOVERNMENT to the LESSOR for the GOVERNMENT's use of said apartments, through the aforementioned date, pursuant to the subject lease.

2. That the LESSOR does for itself, and its successors and assigns remise, release, and forever discharge the UNITED STATES OF AMERICA, its officers, agents, and employees, of and from all manner of actions and claims upon, or by reason of, any matter, cause, or thing whatsoever arising out of the GOVERNMENT'S use of said apartments at Hampton Center Apartments, Hampton, Virginia, through the aforementioned date, pursuant to the subject Lease.

3. That the LESSOR does hereby accept the return of the property and assume full custody and control for the aforementioned apartments as of the above date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed on their behalf.

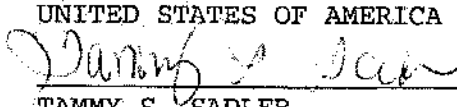
WITNESS

DABNEY PROPERTIES LLC

By _____

Title _____

UNITED STATES OF AMERICA


TAMMY S. SADLER

Real Estate Contracting Officer
By direction of the Commander

Tallaksen, Brandy L CIV NAVFAC LANT, AM

From: Tallaksen, Brandy L CIV NAVFAC LANT, AM
Sent: Monday, May 02, 2016 14:46
To: 'steve@dabneyproperties.com'
Subject: Move Out Inspection 5 May
Signed By: brandy.tallaksen@navy.mil

Steve,

Per our recent conversation, we are scheduled for 8am on 5 May to complete the move-out inspections of the following apartments:

1. Apartment Nos. 106-G and 111-B Friendly Drive, Northhampton Village, Hampton, Virginia 23605.
2. Apartment Nos. 1100-102, 1200-200, and 1300-203 Lake Ridge Rd. & 6000-100, 6000-300, 6200-201, 6200-300 and 6200-302 Breaker Court; and 9100-203 Tidal Lane, located at LakeRidge Apartments, Hampton VA.
3. Apartment Nos. 710-203 and 710-303 Bellows Way and Apartment No. 738-202 Brookside Drive located at Featherstone Apartments, Newport News.

I will be traveling straight to Northhampton Village, so if you need to reach me in transit, my cell phone number is 757-287-2351.

V/r

Brandy L. Tallaksen
Realty Specialist
NAVFAC Atlantic AM1
Work: 757-322-4116 Fax: 757-322-4913
Brandy.Tallaksen@navy.mil

SETTLEMENT AGREEMENT AND SPECIAL RELEASE

THIS SETTLEMENT AGREEMENT AND SPECIAL RELEASE, made effective on the 5th day of May 2016, by and Dabney Properties LLC hereinafter called LESSOR, and the UNITED STATES OF AMERICA, hereinafter called GOVERNMENT.

W I T N E S S E T H:

WHEREAS, pursuant to Lease Number N62470-15-RP-00040, dated 08 May 2015, the LESSOR leased unto the GOVERNMENT Three (3), 3-Bedroom/2-Bath, fully furnished apartments identified as Apartment Nos. 710-203 and 710-303 located at Featherstone Apartments, Bellow Way, and Apartment No. 738-202 Brookside Drive, Newport News, Virginia, as more particularly described in said Lease; and

WHEREAS, it is mutually agreed that Apartment Nos. 710-203 and 710-303 located at Featherstone Apartments, Bellow Way, and Apartment No. 738-202 Brookside Drive, Newport News, Virginia, were undamaged when the move-out inspection was completed on the 5th day of May 2016.

NOW THEREFORE, in consideration of the premises, the parties hereto do mutually agree, one with the other, as follows:

1. That there is no money due by the GOVERNMENT to the LESSOR for the GOVERNMENT's use of said apartments, through the aforementioned date, pursuant to the subject lease.

2. That the **LESSOR** does for itself, and its successors and assigns remise, release, and forever discharge the UNITED STATES OF AMERICA, its officers, agents, and employees, of and from all manner of actions and claims upon, or by reason of, any matter, cause, or thing whatsoever arising out of the **GOVERNMENT'S** use of said apartments at Hampton Center Apartments, Hampton, Virginia, through the aforementioned date, pursuant to the subject Lease.

3. That the **LESSOR** does hereby accept the return of the property and assume full custody and control for the aforementioned apartments as of the above date.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed on their behalf.

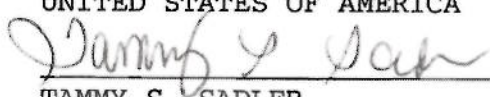
WITNESS

DABNEY PROPERTIES LLC

By 

Title Director of Operations

UNITED STATES OF AMERICA


TAMMY S. SADLER

Real Estate Contracting Officer
By direction of the Commander

APT # 710-203

SPRINKLER SYSTEM: YES _____ NO ✓

Front Door: MD
Floor: NDS
Covering: Vinyl
Walls: PIP
Ceiling: Popcorn
Lights: NA
Closets: NO
OTHER: _____

Floor wood
Walls vinyl Siding
Ceiling wood
Lights ND
Storage Area ND
OTHER: Balcony door ND

CHECKED: YES or NO

MAINTENANCE CONCERNS TO BE COMPLETED BY: _____ (date)

Date _____

U.S. GOVERNMENT (SUPSHIP)

Page 1

LIVING ROOM AREA:

Floor NWT
 Covering Carpet
 Walls PIP
 Ceiling Popcorn
 Windows/Screens ND
 Doors NA
 Lights Ceiling fan ND
 Closets ND
 Fireplace NA
 Sofa 1 N
 Chairs 2 NWT
 End Tables 2 NDS
 Lamps 2 ND
 Coffee Table 1 NDS

DINING AREA:

Floor NWT
 Covering ~~TBR~~ Carpet
 Walls PIP
 Ceiling Popcorn
 Windows/Screens NA
 Doors NA
 Lights ND
 Dinette Table 1 ND
 Dinette Chairs 6 ND
 OTHER: _____

KITCHEN:

Floor Vinyl NDS
 Walls PIP
 Ceiling Popcorn
 Lights ND
 Refrigerator NDS
 Stove/Oven NDS
 Sink NDS
 Garbage Disposal Works
 Trash Compactor NA
 Dishwasher NDS
 Cabinets NDS
 Counter Top NDS
 Windows/Screens NA
 Doors NA
 OTHER: _____

UTILITY CLOSET (Within Unit):

Floor NDS
 Covering Vinyl
 Walls PIP
 Ceiling Popcorn
 Lights ND
 Closets NA
 OTHER: W/D NDS

BEDROOM# 2

Location _____ (Front/Back/Left/Right from entrance)

Flooring NWTWalls NWTCeiling NDDoor NWTClosets NWTLights NDWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: _____

BATH:

Loc: _____ (from entrance) Size: _____ (master 2nd / 1/2)Flooring NWTWalls NWTCeiling NDTub/Shower NWTCommode NWTSink NWTVanity NWTMedicine Cabinet NWTMirror(s) NWTLights NWT / WORKINGExhaust Fan NWT / WORKING

Accessories _____

Door NWTWindows/Screens N/A

OTHER: _____

BEDROOM# 3Location _____ (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NWTClosets NWTLights NDWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: _____

BATH:

Loc: _____ (from entrance) Size: _____ (master/2nd/1/2)

Flooring _____

Walls _____

Ceiling _____

Tub/Shower _____

Commode _____

Sink _____

Vanity _____

Medicine Cabinet _____

Mirror(s) _____

Lights _____

Exhaust Fan _____

Accessories _____

Door _____

Windows/Screens _____

OTHER: _____

BEDROOM# 1Location 710-203 (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NWTDoor NDClosets NDLights N/AWindows/Screens NDBeds NHeadboards NWTNight tables NWTLamps NWTDressers/~~mirrors~~ NWT (8 HOLES ON TOP)

Full Length Mirrors _____

OTHER: _____

BATH:

Loc: 710-203 from entrance) Size: FULL (master/2nd/1/2)Flooring NWTWalls NWTCeiling NWTTub/Shower NDCommode NDSink NDVanity NWTMedicine Cabinet NWTMirror(s) NDLights ND (WORKING)Exhaust Fan ND (WORKING)Accessories PLUNGER/BRUSHDoor NDWindows/Screens N/A

OTHER: _____

203
Housing Unit Furnishings- Minimum Requirements

KITCHEN PER UNIT

- 1 Range/Oven Comb.
- 1 Refrigerator min 14 CF (2-person Apts)
(Frost- Free) w/2 Ice Trays or Ice maker
- 1 Full-sized Dishwasher
- 1 Cutting Board (Min 9"X12")
- 6 Beverage Glasses (10-12 oz.)
- 6 Coffee Cups w/Saucers or Mugs
- 6 Bread/Butter Plates
- 6 Dinner Plates
- 6 Cereal/Salad Bowls
- 1 Casserole Dish
- 1 Serving Platter
- 2 Serving Bowls
- 1 Measuring Cup/Set
- 6 Knives
- 6 Forks
- 6 Teaspoons
- 6 Soup Spoons
- 1 Paring Knife
- 1 Butcher Knife
- 3 Serving Spoons/Forks
- 1 Utensil Tray
- 1 Set of Cooking Utensils
- 1 Tea Kettle/ or Stove-Top Coffee Pot
8-Cup Minimum
- 1 Can Opener
- 1 Salt and Pepper Shakers
- 2 Cookware Skillets
- 3 Cookware Set**
- 2 Cookie Sheet/Baking Pans
- 3 Kitchen Towels
- 2 Dish Cloths
- 2 Pot Holders
- 1 Broom
- 1 Dust Pan
- 1 Trash Can

DINING ROOM-PER UNIT

- 1 Dining Table/Dinette
- 4 Dining (Matching) Chairs (some have 6)

LIVING ROOM-PER UNIT

- 1 Sofa (Min. 72")
- 1 Coffee Table
- 2 End Tables
- 2 Table Lamps
- 1 Occasional Chair per Bedroom

BEDROOM-PER OCCUPANT

- 1 Full Length Mirror- per Bedroom
- 1 Double Bed W/Firm Mattress & Foundation
- 1 Full/Twin Mattress w/foundation
- 1 Dresser or Chest
- 1 Night Stand/Table with Lamp

HOUSEHOLD FURNISHINGS

- 1 Bedspread or Comforter w/Bed skirt
- 1 Mattress Pad
- 1 Blanket
- 2 New Hypo-Allergenic pillows per double bed
- 4 Pillow Cases per double bed
- 2 Fitted Sheets
- 2 Flat Sheets

BATH-PER OCCUPANT

- 2 Bath Towels
- 2 Hand Towels
- 2 Wash Cloths
- Per Bathroom
- 1 Shower Curtain with Hooks
- 1 Toilet Brush/Plunger

MISCELLANEOUS ITEM-PER UNIT

- 1 Smoke Alarm
- 1 Vacuum Cleaner; request bags if needed
- 1 Mop
- 1 Bucket
- 1 Fire Extinguisher

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

move-out
CONDITION REPORT

COMPLEX FEATHERSTONE APARTMENTSAPT # 738-202STREET BROOKSIDE DRIVE#BDR 3#BATHS 2#OCCUPANTS 3SMOKE ALARM: AREA LR / BRWORKING: Yes / YesSPRINKLER SYSTEM: YES ✓

NO _____

ENTRANCE HALL:

Front Door: NDFloor NDCovering VinylWalls P/PCeiling PopcornLights NDClosets ND

OTHER: _____

PATIO/BALCONY:

Floor WoodWalls Vinyl SidingCeiling WoodLights NDStorage Area NDOTHER: Door ND

SOFTWARE

CHECKED: YES or NO

MAINTENANCE CONCERNS TO BE COMPLETED BY: _____

(date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)
ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

LIVING ROOM AREA:

Floor Worn
 Covering Carpet
 Walls P/P
 Ceiling Popcorn
 Windows/Screens ND
 Doors NA
 Lights ND
 Closets NA
 Fireplace NA
 Sofa 1 New
 Chairs 2 NWT
 End Tables 2 NDS
 Lamps 2 ND
 Coffee Table 1 NDS

DINING AREA:

Floor Worn
 Covering Carpet
 Walls P/P
 Ceiling Popcorn
 Windows/Screens NA
 Doors NA
 Lights ND
 Dinette Table 1 ND
 Dinette Chairs 6 ND
 OTHER: _____

KITCHEN:

Floor Vinyl
 Walls P/P
 Ceiling POPcorn
 Lights ND
 Refrigerator NDS Black marks
 Stove/Oven NDS
 Sink NDS
 Garbage Disposal WORKS
 Trash Compactor NA
 Dishwasher NDS
 Cabinets NDS
 Counter Top NDS
 Windows/Screens NA
 Doors NA

OTHER: _____

UTILITY CLOSET (Within Unit):

Floor NDS
 Covering Vinyl
 Walls P/P
 Ceiling POPcorn
 Lights ND
 Closets NA
 OTHER: W/D NDS

BEDROOM# 2

Location _____ (Front/Back/Left/Right from entrance)

Flooring NWTWalls NWTCeiling NDDoor NWTClosets NWTLights NDWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: _____

BATH:

Loc: _____ (from entrance) Size: _____ (master/2nd/1/2)

Flooring _____

Walls _____

Ceiling _____

Tub/Shower _____

Commode _____

Sink _____

Vanity _____

Medicine Cabinet _____

Mirror(s) _____

Lights _____

Exhaust Fan _____

Accessories _____

Door _____

Windows/Screens _____

OTHER: _____

BEDROOM# 1Location 738-202 (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NWTDoor NDClosets NDLights N/AWindows/Screens NDBeds NHeadboards NWTNight tables NWTLamps NWTDressers/mirrors NWT (8 Holes on top)Full Length Mirrors N

OTHER: _____

BATH:

Loc: 738-202 (from entrance) Size: FULL (master/2nd/1/2)Flooring NWTWalls NWTCeiling NWTTub/Shower NDCommode NDSink NDVanity DC (STAIN on top)Medicine Cabinet NWTMirror(s) NDLights ND (WORKING)Exhaust Fan ND (WORKING)Accessories PLUNGER/BRUSHDoor NDWindows/Screens ND

OTHER: _____

BEDROOM# 3Location _____ (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NWTClosets NWTLights NDWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: _____

BATH:

Loc: _____ from entrance) Size: _____ (master/2nd/1/2)Flooring NWTWalls NWTCeiling NWTTub/Shower NWTCommode NWTSink N/D/SVanity NWTMedicine Cabinet N/AMirror(s) NWTLights NWT / WORKINGExhaust Fan NWT / WORKING

Accessories _____

Door NWT

Windows/Screens _____

OTHER: _____

738-241

FEATHERSTON

Housing Unit Furnishings- Minimum Requirements

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
1 Range/Oven Comb.	1 Sofa (Min. 72")
1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or Ice maker	1 Coffee Table
1 Full-sized Dishwasher	2 End Tables
1 Cutting Board (Min. 9"X12")	2 Table Lamps
6 Beverage Glasses (10-12 oz.)	1 Occasional Chair per Bedroom
6 Coffee Cups w/Saucers or Mugs	BEDROOM-PER OCCUPANT
6 Bread/Butter Plates	1 Full Length Mirror- per Bedroom
6 Dinner Plates	1 Double Bed W/Firm Mattress & Foundation
6 Cereal/Salad Bowls	1 Full/Twin Mattress w/foundation
1 Casserole Dish	1 Dresser or Chest
1 Serving Platter	1 Night Stand/Table with Lamp
2 Serving Bowls	
1 Measuring Cup/Set	HOUSEHOLD FURNISHINGS
6 Knives	1 Bedspread or Comforter w/Bed skirt
6 Forks	1 Mattress Pad
6 Teaspoons	1 Blanket
6 Soup Spoons	2 New Hypo-Allergenic pillows per double bed
1 Paring Knife	4 Pillow Cases per double bed
1 Butcher Knife	2 Fitted Sheets
3 Serving Spoons/Forks	2 Flat Sheets
1 Utensil Tray	BATH-PER OCCUPANT
1 Set of Cooking Utensils	2 Bath Towels
1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum	2 Hand Towels
1 Can Opener	2 Wash Cloths
1 Salt and Pepper Shakers	<u>Per Bathroom</u>
2 Cookware Skillets	1 Shower Curtain with Hooks
3 Cookware Set**	1 Toilet Brush/Plunger
2 Cookie Sheet/Baking Pans	MISCELLANEOUS ITEM-PER UNIT
3 Kitchen Towels	1 Smoke Alarm
2 Dish Cloths	1 Vacuum Cleaner; request bags if needed
2 Pot Holders	1 Mop
1 Broom	1 Bucket
1 Dust Pan	1 Fire Extinguisher
1 Trash Can	
DINING ROOM-PER UNIT	
1 Dining Table/Dinette	
4 Dining (Matching) Chairs (some have 6)	

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies; so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items

move-out CONDITION REPORT

COMPLEX FEATHERSTONE APARTMENTSAPT # 710-303STREET BELLOWS WAY#BDR 3 #BATHS 2 #OCCUPANTS 3SMOKE ALARM: AREA LR / BR WORKING: Yes / YesSPRINKLER SYSTEM: YES _____ NO ✓

ENTRANCE HALL:

Front Door: NDFloor NWTCovering CarpetWalls P/PCeiling PopcornLights NAClosets ND

OTHER: _____

PATIO/BALCONY:

Floor WoodWalls Vinyl SidingCeiling WoodLights NDStorage Area NDOTHER: Door to Balcony ND

SOFTWARE

CHECKED: YES or NO

MAINTENANCE CONCERNS TO BE COMPLETED BY: _____ (date)

LESSOR

U.S. GOVERNMENT (AM1-CB)

Date

U.S. GOVERNMENT (SUPSHIP)

TBR (To Be Replaced/Repaired) TBP (To Be Provided) NWT (Normal Wear & Tear) DC (Discolored)
 ND (No damage) N (New) W (Worn, not new) P/P (Patched & Painted) N/D/S (Nicks/Dents/Scratches)

LIVING ROOM AREA:

Floor NWT
 Covering Carpet
 Walls P/P
 Ceiling Popcorn
 Windows/Screens ND
 Doors NA
 Lights Ceiling Fan ND
 Closets NA
 Fireplace NA
 Sofa 1 New
 Chairs 2 NWT
 End Tables 2 NDS
 Lamps 2 ND
 Coffee Table 1 NDS

DINING AREA:

Floor NWT
 Covering Carpet
 Walls P/P
 Ceiling Popcorn
 Windows/Screens NA
 Doors NA
 Lights ND
 Dinette Table 1 ND
 Dinette Chairs 6 ND
 OTHER: _____

KITCHEN:

Floor Vinyl NDS
 Walls PIP
 Ceiling Popcorn
 Lights ND
 Refrigerator NDS handle loose
 Stove/Oven NDS Lg Yellow marks
 Sink NDS
 Garbage Disposal works
 Trash Compactor NA
 Dishwasher NDS
 Cabinets NDS
 Counter Top NDS
 Windows/Screens NA
 Doors NA
 OTHER: _____

UTILITY CLOSET (Within Unit):

Floor NDS
 Covering Vinyl
 Walls PIP
 Ceiling Popcorn
 Lights ND
 Closets NA
 OTHER: W/D

BEDROOM# 1Location 710-303 (Front/Back/Left/Right from entrance)Flooring NWT (STAINS)Walls NWTCeiling NWTDoor NDClosets NDLights N/AWindows/Screens NDBeds NHeadboards NWTNight tables NWTLamps NWTDressers/mirrors NWT (8 HOLES ON TOP)Full Length Mirrors N

OTHER: _____

BATH:

Loc: 710-303 (from entrance) Size: FULL (master/2nd/1/2)Flooring NWTWalls NWTCeiling NWTTub/Shower NDCommode NDSink NDVanity NWTMedicine Cabinet NWTMirror(s) NDLights ND (WORKING)Exhaust Fan ND (WORKING)Accessories PLUNGER/BRUSHDoor NDWindows/Screens ND

OTHER: _____

BEDROOM# 2Location _____ (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NWTClosets NWTLights NDWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: _____

BATH:

Loc: _____ (from entrance) Size: _____ (master 2nd/1/2)Flooring NWTWalls NWTCeiling NWTTub/Shower NWTCommode NWTSink NWTVanity NWTMedicine Cabinet NWTMirror(s) NWTLights NWT / WORKINGExhaust Fan NWT / WORKING

Accessories _____

Door NWTWindows/Screens N/A

OTHER: _____

BEDROOM# 3Location _____ (Front/Back/Left/Right from entrance)Flooring NWTWalls NWTCeiling NDDoor NWTClosets NWTLights NDWindows/Screens NWTBeds NWTHeadboards NWTNight tables NWTLamps NWT / WORKINGDressers/mirrors NWT / NO MIRRORFull Length Mirrors NWT

OTHER: _____

BATH:

Loc: _____ from entrance) Size: _____ (master/2nd/1/2)

Flooring _____

Walls _____

Ceiling _____

Tub/Shower _____

Commode _____

Sink _____

Vanity _____

Medicine Cabinet _____

Mirror(s) _____

Lights _____

Exhaust Fan _____

Accessories _____

Door _____

Windows/Screens _____

OTHER: _____

790-303

FEATHER STON

Housing Unit Furnishings- Minimum Requirements

KITCHEN PER UNIT	LIVING ROOM-PER UNIT
1 Range/Oven Comb.	1 Sofa (Min. 72")
1 Refrigerator min 14 CF (2-person Apts) (Frost- Free) w/2 Ice Trays or Ice maker	1 Coffee Table
1 Full-sized Dishwasher	2 End Tables
1 Cutting Board (Min 9"X12")	2 Table Lamps
6 Beverage Glasses (10-12 oz.)	1 Occasional Chair per Bedroom
6 Coffee Cups w/Saucers or Mugs	BEDROOM-PER OCCUPANT
6 Bread/Butter Plates	1 Full Length Mirror- <u>per Bedroom</u>
6 Dinner Plates	1 Double Bed W/Firm Mattress & Foundation
6 Cereal/Salad Bowls	1 Full/Twin Mattress w/foundation
1 Casserole Dish	1 Dresser or Chest
1 Serving Platter	1 Night Stand/Table with Lamp
2 Serving Bowls	HOUSEHOLD FURNISHINGS
1 Measuring Cup/Set	1 Bedspread or Comforter w/Bed skirt
6 Knives	1 Mattress Pad
6 Forks	1 Blanket
6 Teaspoons	2 New Hypo-Allergenic pillows per double bed
6 Soup Spoons	4 Pillow Cases per double bed
1 Paring Knife	2 Fitted Sheets
1 Butcher Knife	2 Flat Sheets
3 Serving Spoons/Forks	BATH-PER OCCUPANT
1 Utensil Tray	2 Bath Towels
1 Set of Cooking Utensils	2 Hand Towels
1 Tea Kettle/ or Stove-Top Coffee Pot 8-Cup Minimum	2 Wash Cloths
1 Can Opener	<u>Per Bathroom</u>
1 Salt and Pepper Shakers	1 Shower Curtain with Hooks
2 Cookware Skillets	1 Toilet Brush/Plunger
3 Cookware Set**	MISCELLANEOUS ITEM-PER UNIT
2 Cookie Sheet/Baking Pans	1 Smoke Alarm
3 Kitchen Towels	1 Vacuum Cleaner; request bags if needed
2 Dish Cloths	1 Mop
2 Pot Holders	1 Bucket
1 Broom	1 Fire Extinguisher
1 Dust Pan	
1 Trash Can	
DINING ROOM-PER UNIT	
1 Dining Table/Dinette	
4 Dining (Matching) Chairs (some have 6)	

The items on this list are approximate to each apartment and should be in the apartment upon check in. There are many different apartments and apartment companies, so there are variations; however, if you have concerns over missing or damaged items, notify the Huntington Hall Housing Office via your check in form.

Residents may be held accountable for damaged or missing items